

FORUM 4 SERVICE DELIVERY CODE OF CONDUCT



1. Definitions

- 1.1. Forum for Service Delivery (F4SD) *leadership* means leadership at the level appropriate for a decision (for example, a conflict over local government policy should be handled at branch level and escalated to a higher level if not resolved);
- 1.2. For purposes of this Code of Conduct, *member* means a member in good standing, who is up to date with membership fees and has not been expelled or suspended;
- 1.3. Any reference to *law* or *lawful* does not limit considerations of lawfulness to those specific references; all members are expected to adhere to the law at all times, while respecting internal processes to the extent that they can remedy any given situation;
- 1.4. A *public representative* is anyone who holds elective or appointed office who is there in their capacity as a member of FSD;
- 1.5. Should anyone hold an office in a capacity not as a member of FSD, their conduct is governed by this Code of Conduct to the extent possible.

2. Commitment

As a member, I commit to:

- 2.1. Pursuing the goals and policies of FSD;
- 2.2. Placing the goals of the FSD ahead of my personal ambitions;
- 2.3. Developing the organization by:
 - 2.3.1. Participation in local activities;
 - 2.3.2. Engaging in organizational initiatives such as branch meetings and elective conferences;
 - 2.3.3. Developing or participating in campaigns that build FSD and the community;
 - 2.3.4. Participating policy development in and promoting FSD policies;

- 2.3.5. Working as hard as possible for FSD prior to and during election campaigns.
- 2.4. Disclosing any financial or other conflict of interest so as to promote transparency and impartial decision-making;
- 2.5. Avoiding any conflict of interest by recusing myself from decisions where I stand to benefit;
- 2.6. Exposing any wrongdoing in society at large or in FSD using appropriate methods that promote the integrity of FSD.

3. Behaviour

As a member, I will:

- 3.1. behave in a manner that upholds the dignity and integrity of FSD and its members;
- 3.2. refrain from abusive language and personal attacks;
- 3.3. use FSD channels to resolve disputes, expose wrongdoing and correct errors or faults of any kind to the extent possible and permissible in law;
- 3.4. to the extent lawful, not take any dispute or exposure of fault of any kind outside FSD, unless all internal channels have been exhausted;
- 3.5. not claim a role or position to which I am not entitled by democratic, constitutional processes of FSD;
- 3.6. not lobby for support for myself or any activity outside of channels provided in FSD for that purpose;
- 3.7. work for the party as a whole and oppose all forms of factionalism and favouritism;
- 3.8. Behave in an open and transparent manner to the greatest extent possible, with due regard for legal limits to openness, such as privacy.

4. Public Representatives

As a public representative of FSD, I will:

- 4.1. Represent the party to the best of my ability to:
 - 4.1.1. implement and publicize its policies, aims and objectives;
 - 4.1.2. represent the interests of members, supporters and society at large;
 - 4.1.3. promote FSD rather than my own interests;

- 4.1.4. align myself with or against other parties, civic organizations and civil society entities to the extent that they respectively do or do not align to FSD principles, policies and goals;
- 4.1.5. respect and support FSD decisions by leadership and members even where these conflict with my personal position, provided doing so does not result in an ethical conflict;
- 4.1.6. where I differ on any FSD position for reasons of conscience, I will declare this difference to FSD leadership, and obtain agreement as to how to express this difference;
- 4.1.7. Resolve any ethical conflicts within FSD using internal channels.
- 4.2. Be accountable to the membership through
 - 4.2.1. taking direction from the membership and leadership of FSD;
 - 4.2.2. reporting back to membership and leadership;
 - 4.2.3. reporting all conflicts of interest and managing such conflicts of interest appropriately to the satisfaction of the leadership of FSD;
 - 4.2.4. Being subject to recall from office by a motion by leadership or discipline process.
- 4.3. Enhance and build FSD by:
 - 4.3.1. behaving in a manner that does credit to FSD;
 - 4.3.2. opposing all corruption and wrongdoing using appropriate channels and methods that bring credit to FSD;
 - 4.3.3. promoting and implementing FSD policies, goals and principles enthusiastically and to the greatest extent possible;
 - 4.3.4. Behaving in a respectful way to members of the public even when disagreeing.

5. Discipline

As a member of FSD, I will:

- 5.1. Abide by any discipline process of the party;
- 5.2. use internal processes unless all such processes have been exhausted;
- 5.3. cooperate with any discipline process to the best of my ability;
- 5.4. desist from claiming any rights of privileges as a member while suspended;
- 5.5. refrain from recognizing any suspended or expelled person as a member;

- 5.6. ensure that any discipline case in which I am involved in any role is conducted fairly and with minimum delay;
- 5.7. Refer any matter of indiscipline to an appropriate channel set up for that purpose.

I pledge to uphold this code of conduct and be bound by it, and any successive code of conduct duly approved by FSD decision-making processes, either resolution of the National Forum Executive Council (NFEC) or any properly constituted elective conference.

NAME

SIGNATURE

DATE